

This document outlines the standard code of conduct and safety requirements for home care services. Below is a summary of the key points for your records.

Summary of Policies

- **No Smoking Policy:** By law, staff must work in a smoke-free environment. You are required to provide a smoke-free area and refrain from smoking during the entirety of the visit to protect staff from passive smoking.
- **Zero Tolerance:** Any verbal abuse, aggression, or physical threats toward staff from patients, family, or friends is strictly prohibited. Such incidents will be investigated and may result in the immediate suspension or withdrawal of care services.
- **Footwear Policy:** For health and safety reasons (specifically regarding stable footing during manual handling), staff will not remove their shoes or wear overshoes. They will wipe their feet before entering or bring clean, dry footwear during extreme weather.
- **Pets:** To ensure staff safety, pets that are protective or unsettled must be moved to a different room during the visit. Any incidents of animal aggression will be taken seriously and could lead to a suspension of care.

Confirmation

I confirm that I have read and understood the above information.

Print name: _____

Signature: _____

Date: _____